

**Roberta B. Rinehart | RBR Fundraising**

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**SUMMARY OF QUALIFICATIONS**

More than 15 years’ proven expertise in fundraising and non-profit management is the background that I would bring to your non-profit.

**WORK EXPERIENCE**

**Development/Public Relations**

- Managing a grantmaking foundation that gives 1.8-2.6 million dollars each year.
- Supervising the fundraising for an organization with a 5-600k annual budget.
- Raising more than 875k in small grants to fund a marine science center, a Tribal Marine Mammal Commission, a wildlife rehabilitation shelter, a used oil recycling campaign, a multi-family composting program, a multi-family pilot recycling program, a green business program, a wood product cooperative, etc.
- Raising 100k/year in individual donations to support university level marine science research.
- On behalf of numerous organizations, securing money from individuals, private foundations, corporate funders, and government grant makers.
- Completing countless grant searches and creating grant databases specifically tailored to various organizations.
- Reviewing grant applications for the National Fish and Wildlife Foundation, as well as for King County, Washington.
- In a few weeks, raising 20k in cash, goods and services to support the recovery of a sunken schooner.
- In less than two months, raising 30k in cash, goods and services for an archeological excavation.
- Planning various special events, such as annual auctions, educational fairs, and gala dinners.
- Producing brochures, booklets, flyers, pamphlets, media releases, PSAs, radio commercials, and public reports.
- Speaking at national conferences, Chamber/Rotary meetings, and Tribal/Municipal Council meetings.
- Contributing to trade journals and academic journals.
- Producing a number of business plans (i.e. fish plant, fish composting, tribal tour programs, excursion cruises, etc.).

**Leadership/Management**

- Producing fundraising plans, strategic plans, and grant reports for a range of organizations, including a marine science center and a marine science foundation.
- Managing and training employees, consultants, and volunteers.
- Overseeing annual budgets of three managers and creating overall annual budget for organization.
- Starting 501(c)3 organizations, including establishing a board, articles of incorporation, by-laws, and strategic planning.

**Special Projects/Interests**

- Active member of the Association of Fundraising Professionals (Alaska Chapter).
- Interviewing Nepali women on their use of local forest products. Presenting information to outside foresters.
- Fishing on family’s commercial longline fishing boat (f/v Pacific, Sitka, AK) for halibut and blackcod.
- Living and traveling on a sail boat for seven years.

**WORK HISTORY**

Owner, RBR Fundraising, Anchorage, AK and Bainbridge Island, WA	2000-present
Executive Director, Sitka Summer Music Festival, Sitka & Anchorage, AK	2007-present
Development Director, Alaska Conservation Alliance & Alaska Conservation Voters, Anch., AK	2005-2007
Executive Director, North Pacific Marine Science Foundation, Seattle, WA	2002-2005
Research and Development Director, Sitka Tribal Enterprises, Sitka, AK	1996-2000

Special Projects Coordinator, City of Issaquah Recycling and Solid Waste Office, WA	1993-1995
Project Analyst, R.L. Waterston and Associates, Seattle, WA	1993
Recycling Intern, Recycle America/Waste Management, Inc., Seattle, WA	1992-1993
Research Intern, The Nature Conservancy, Anchorage, AK	1991
President, Student Association For the Environment, Claremont, CA	1990-1992

**EDUCATION**

Master of Science in Environmental Studies, Bard Graduate School, Annandale-on-Hudson, NY, May 2003.  
Bachelor of Arts in Environmental Science, Scripps College (Sigma Xi), Claremont, CA, May 1992.  
Dimond High School, Anchorage, AK, 1988.